EXHIBITOR PACK

HENRY B. GONZÁLEZ CONVENTION CENTER
SAN ANTONIO, TEXAS
Welcome, Bienvenido, Bienvenue, Wilkommen, ‘Ahlaan Bik, Välkomna, Welkom, Yōkoso, 欢迎（Hūn Yíng）

On behalf of The RK Culinary Group, we welcome you to the dynamic Henry B. González Convention Center and the amazing city of San Antonio. Prepare to discover an incredible diversity of contemporary attractions, historic landmarks and virtually non-stop entertainment—all matched by our equally amazing options for award-winning cuisine!

The RK Culinary Group, the largest privately held culinary group in San Antonio, represents the talents of our city’s finest catering professionals with over 70 years of renowned experience. Our dedication to the most inspired selections, locally sourced whenever possible for authentic preparation and freshest flavor, matched by the highest standards of service make every event a success from start to finish.

Whatever your taste, event theme, or dietary requests, we have the perfect menu and ideal solutions to fit the occasion for any number of guests. Quality preparation, exacting attention to every detail and presentation, and sensational cuisine has raised the bar for event dining that surpasses all others.

The distinguished professionals who comprise The RK Culinary Group understand what it takes to make great food—so please explore our extensive menu opportunities and let us know if you have any special needs or event considerations that require customized meal selections.

Our entire team is here to help and ensure your visit to the Henry B. González Convention Center is bold, bright, and the most beautiful experience on every level. We look forward to serving you soon!
EXHIBITOR FOOD SERVICE

Please advise if a table is needed for service as well as the show colors so we can dress the table properly.

All prices quoted are subject to a 21% service charge and applicable sales tax.

Orders must be received and either paid in full or secured with a credit card two weeks prior to the start of the show, as a 10% or $50 late fee (whichever is greater) will be applied.

Your credit card will be charged 72 hours prior to the start of your service for the total estimated amount plus a $200.00 deposit.

All additional charges will be charged to the credit card on file.

A final invoice and receipt will be sent at the conclusion of the show.

We accept: Visa, Master Card, American Express or check made payable to: The RK Culinary Group, LLC

A Copy of the credit card and driver’s license must accompany the Credit Card Authorization Form.

Please note when requesting specialty items, The RK Culinary Group will order and bill exhibitor for the exact amount requested.

All electrical needs must be arranged through the show’s electrician.

EXHIBITOR SAMPLE & FOOD PROMOTION GUIDELINES

Exhibitors are permitted to use their own serving vessels (buckets, cups, bags) displaying their logo.

In the event that The RK Culinary Group cannot provide a specific product, the exhibitor must first obtain verification from the Catering Sales Staff. Once confirmed the Event Services Manager of the Henry B. González Convention Center must grant permission to bring in the specific product.

Distribution of individual pieces of hard candy or chocolate mints from any source is permitted.

Exhibitors may provide 2 ounce, or less, food product samples of their individual brand name products.

Exhibitors may provide 4 ounce, or less, non-alcoholic beverage samples of their individual brand name products.

Exhibitors may provide full-size food or non-alcoholic beverage samples of their individual brand name products. Corking fees will apply.

Any exhibitor wanting to distribute alcoholic beverages must first receive permission from the show’s management at least one week prior to the event. The Off Duty Police Office must be notified. It is up to their discretion whether or not an officer will need to be present. All product must be provided through the RK Culinary Group.

Requests for permission to serve food and/or beverage samples outside of these parameters must be submitted in writing to the Event Service Manager. The written request must come from the customer (licensee), and must contain the name of the exhibitor(s) or sponsor(s), date, time, location, the product(s) to be served, and reason why.
EXHIBITOR SERVICES

FEES

BOOTH DELIVERY
$25 | DELIVERY

RECEIVING & STORAGE FEE
$250 | DAY

CHINA FLATWARE
$2.50 | PERSON

ICE
$15 | 10 LBS

ATTENDANT & BARTENDER FEE
Five consecutive hour minimum

TABC CERTIFIED BARTENDER IS REQUIRED WHEN PURCHASING ALCOHOL BEVERAGES
$30 | HOUR

BEVERAGES

COFFEE
Regular and Decaffeinated
$60 | GALLON

ASSORTED HOT HERBAL TEA
$60 | GALLON

ICED TEA
$47.50 | GALLON

HOT COCOA
$60 | GALLON

SODAS
$4 | CAN

LEMONADE
$47.50 | GALLON

AGUA FRESCAS
$50 | GALLON

FRUIT INFUSED WATER
Prickly Pear-Hibiscus
Watermelon-Mint
Pineapple-Strawberry
$50 | GALLON

BOTTLED WATER
$4 | BOTTLE

FIJI WATER
$7 | BOTTLE

SELF SERVE WATER UNIT
$75 | DAY

Spring Water
$25 | 5 GAL BOTTLE

ALL BEVERAGE SERVICES INCLUDE 8 OZ. CUPS AND COCKTAIL NAPKINS.
ONE GALLON EQUALS APPROXIMATELY 18-20 SERVINGS
21% ADDITIONAL SERVICE CHARGE AND ALL APPLICABLE SALES TAXES
EXHIBITOR SERVICES

MACHINE RENTAL

NOTE: ELECTRICITY REQUIREMENTS WILL NEED TO BE MADE FOR ALL MACHINES THROUGH THE SHOW'S ELECTRICIAN.

STARBUCKS COFFEE & HOT TEA SET-UP
Service includes Tazo tea bags, sleeves, cups, sugar, creamers, stirrs.
BOOTH FLOOR SPACE REQUIREMENTS: 4'10” L x 2'5” W X 2'10” H
POWER REQUIREMENTS: NO POWER IS NEEDED
$250 | SET UP FEE

Syrups
Optional, additional cost
CUP SIZE: 12 OZ STARBUCKS CUPS WITH LID & SLEEVE
$95 | GALLON

MARGARITA MACHINE
Service includes 8 oz. disposable cups, cocktail napkins, margarita salt, stirrers, and fresh cut lime.
MACHINE HOLDS UP TO TWO (2) FLAVORS
BOOTH FLOOR SPACE REQUIREMENTS: 36” L x 21” W
POWER REQUIREMENTS: 120 VOLTS
$500 | DAY

Margarita Mix Flavors
Classic Margarita, Strawberry, Mango, and Watermelon
MINIMUM OF 3 GALLONS PER ORDER
$125 | DOZEN

SMOOTHIE MACHINE
Service includes 8 oz. disposable cups, cocktail napkins.
MACHINE HOLDS UP TO TWO (2) FLAVORS
BOOTH FLOOR SPACE REQUIREMENTS: 36” L x 21” W
POWER REQUIREMENTS: 120 VOLTS
$400 | DAY

Smoothie Flavors
Peach, Strawberry, Mango, Strawberry-Banana
MINIMUM OF 3 GALLONS PER ORDER
$100 | GALLON

COOKIE BAKING OVEN
Service includes disposable napkins and plates.
BOOTH COUNTER SPACE REQUIREMENTS: 21” L X 20” W
POWER REQUIREMENTS: 120 VOLTS
$500 | DAY

Cookie Options
Chocolate Chip, Oatmeal Raisin, Sugar
$44.25 | DOZEN

STARBUCKS ICED TEA SET-UP
Service includes 3 Types of Tea, Passion, Zen, Black Tea, Clear Cups with Lids, Sugar. Classic and Raspberry Syrup, Napkins and Ice.
BOOTH FLOOR SPACE REQUIREMENTS: 36” L x 21” W
POWER REQUIREMENTS: NO POWER IS NEEDED
$250 | SET UP FEE

Syrups
Classic and raspberry are included
CUP SIZE: 16 OZ STARBUCKS CLEAR CUPS WITH LID
$95 | GALLON

ALL MACHINES REQUIRE AN ATTENDANT OR BARTENDER
ATTENDANT & BARTENDER FEE: $25 | HOUR—MINIMUM FIVE (5) CONSECUTIVE HOURS PER MACHINE
21% ADDITIONAL SERVICE CHARGE AND ALL APPLICABLE SALES TAXES
EXHIBITOR SERVICES

MACHINE RENTAL (CONT.)

NOTE: ELECTRICITY REQUIREMENTS WILL NEED TO BE MADE FOR ALL MACHINES THROUGH THE SHOW’S ELECTRICIAN.

FREEZER

BOOTH FLOOR SPACE REQUIREMENTS: 59” L x 26” W | 25” L x 50” W
POWER REQUIREMENTS: 120 VOLTS; 2000 WATT OUTLET
$250 | DAY

Ice Cream Bars
$4.00 | EACH

ITALIAN ICE CART RENTAL

BOOTH FLOOR SPACE REQUIREMENTS: 25” L x 33” W
POWER REQUIREMENTS: 120 VOLTS; 2000 WATT OUTLET
$500 | DAY

Italian Ice Flavors
Mango, Watermelon, Strawberry, Lime
MINIMUM ORDER OF 100 SERVINGS
$4 | 4OZ SERVING

OJ MACHINE

Service includes cups, lids, straws, napkins.

BOOTH FLOOR SPACE REQUIREMENTS: 70”H X 27”L X 21” W
POWER REQUIREMENTS: 120 VOLTS
$400 | DAY

Oranges
$100 | CASE

Prosecco
$30 | BOTTLE
MINIMUM ORDER OF SIX (6) BOTTLES

TABLE TOP ESPRESSOMACHINE

Service includes 12 oz. disposable coffee cups, lids, stir sticks, assorted sugars, creamer, milk.

BOOTH COUNTER SPACE REQUIREMENTS: 21” L x 17” W
POWER REQUIRED: TWO-WIRE GROUNDED SERVICE | 220 VOLTS; 30 AMPS | (L1, L2, G) | NEMA L6-30P RECEPTACLE REQUIRED
$750 | DAY

Espresso Beverage Options
Americano, Cappuccino, Caramel Macchiato, Latte, Mocha
5 flavored syrups included
MINIMUM OF 250 BEVERAGES SERVED
$5 | BEVERAGE

PRETZEL WARMER

Service includes disposable napkins and plates.

BOOTH COUNTER SPACE REQUIREMENTS: 20” L x 19” W
POWER REQUIREMENTS: 120 VOLTS
$500 | DAY

Soft Pretzel
$52 | DOZEN

ALL MACHINES REQUIRE AN ATTENDANT OR BARTENDER
ATTENDANT & BARTENDER FEE: $25 | HOUR—MINIMUM FIVE (5) CONSECUTIVE HOURS PER MACHINE
21% ADDITIONAL SERVICE CHARGE AND ALL APPLICABLE SALES TAXES
EXHIBITOR SERVICES

BAKERY ITEMS

BAKERY FRESH COOKIES
$44.25 | DOZEN

ASSORTED PASTRIES
Cinnamon Rolls, Danish, Donuts
$46 | DOZEN

PECAN BROWNIES AND BLONDIES
$44.25 | DOZEN

ASSORTED MINI CUPCAKES
$52 | DOZEN

PIE TIME
Mini and Classic Pies
Includes: Seasonal Fruit, Chocolate Pies
$8 | SERVING

HORS D’OEUVRES

INDIVIDUAL VEGGIE CRUDITÉ SHOOTERS
Ranch Dressing, Blue Cheese Dressing
$5 | EACH

CHICKEN SALAD MINI PO’BOYS
Green Grapes, Poppy Seed Brioche
$6 | EACH

CHIPS AND SALSA
Corn Tortilla Crisps, Roasted Salsa, Green Salsa, Pico de Gallo
$7 | PERSON

PICNIC CHEESES AND CRACKERS DISPLAY
Domestic Cheeses, Crackers, Breadsticks, Green Grapes
$7 | PERSON

RK’S JALAPEÑO CHICKEN BITES
$5 | EACH

CHIPOTLE CHICKEN CHEDDAR FLAUTAS
$5 | EACH

BEEF EMPANADAS
$5 | EACH

CORNED BEEF “REUBEN” TAQUITOS
Swiss, Sauerkraut, 1000 Island Dressing
$6 | EACH

SPICY SRIRACHA TOFU TAQUITOS
Black Beans, Onions, Kale Rice
$6 | EACH

SERVICE INCLUDES 6” DISPOSABLE PLATES AND COCKTAIL NAPKINS
21% ADDITIONAL SERVICE CHARGE AND ALL APPLICABLE SALES TAXES
# EXHIBITOR ORDER FORM & CREDIT CARD AUTHORIZATION

**PLEASE RETURN THIS PAGE ONLY TO:**
210.225.4535 | FAX 210.224.5120

## Trade Show Name: 
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## Show Dates: 
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## Location of Exhibits:  
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## Booth Number:  
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## Booth Name: 
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**Sign for Authorization:**

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**PLEASE REMEMBER:**
SEND COPIES OF YOUR CREDIT CARD AND DRIVER’S LICENSE ALONG WITH YOUR SIGNED CREDIT CARD AUTHORIZATION

**IF WE DO NOT RECEIVE—WE CANNOT PROCESS YOUR ORDER**

**ANY ADDITIONAL ORDERS WILL BE BILLED TO CREDIT CARD BELOW**

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Please fill out the following information and fax or e-mail back allowing us to process your credit card payment request. Please fill out all areas of the form. The charge will appear from The RK Culinary Group for any of the services you may receive.

I, _______________ (client) hereby authorize The RK Culinary Group to charge my credit card as indicated on this form and use for any outstanding balances due to the company.

CARDHOLDER INFORMATION:

Name as it appears on card: ____________________________________________

Credit Card Stmt Address: ____________________________________________

Street / City / State / Zip Code

Phone Number: ____________________________ (including area code)

Cardholder Signature: ____________________________________________

Email Address for receipt verification: _________________________________

CREDIT CARD INFORMATION:

VISA _____  MASTERCARD _____  AMX _____  DISCOVER _____

Credit Card Number: ____________________________________________

Expiration Date: ____________________________ CVV2 Security Code: ____________________________

Amount to be charge: ____________________________________________

EVENT INFORMATION:

Event Order #: ____________________________ Date of Event: ____________________________

Event Name: ____________________________ Location: ____________________________

Name to be Billed(invoiced): ____________________________________________

Billing Address: ____________________________________________

Street / City / State / Zip Code