AAPM
SPRING CLINICAL MEETING

Exhibitor Function Request Form • 7th AAPM Spring Clinical Meeting

April 7–10, 2018 • JW Marriott Las Vegas Resort and Spa • Las Vegas, NV

Exhibitors agree not to schedule or conduct any outside activity including, but not limited to, receptions, seminars, symposia, and hospitality suites that are in conflict with the official program of the AAPM Spring Clinical Meeting, whether such activities are held at or away from the official hotel. However, Exhibitors are allowed to hold staff meetings at any time, as long as only exhibitor personnel are involved. Permission must still be requested.

Any Exhibitor wishing to hold any outside activity in conjunction with its exhibit must contact Rachel Smiroldo for written approval. You will receive an approval notification from AAPM HQ via e-mail. The notification will include contact information for the JW Marriott Las Vegas Resort and Spa. Upon approval, you will make function-arrangements directly with the hotel.

Exhibiting Company: _____

Contact: _____

Mailing Address: _____

City: _____ State: _____ Zip/Postal Code: _____ Country: _____

E-mail (required): _____ Tel: _____ Fax: _____

Type of Function(s):

☐ Breakfast ☐ Luncheon ☐ Dinner ☐ Other _____

☐ Meeting ☐ Reception ☐ Symposium

(Exhibitors may hold staff meetings at any time, as long as only exhibitor personnel are involved. Permission must still be requested.)

Anticipated Attendance: _____

The following are the designated dates and times in which an exhibiting organization may conduct any of the above mentioned activities. Please **select** the dates and times you plan to host a function(s):

Friday April 6	Saturday April 7	Sunday April 8	Monday April 9	Tuesday April 10
☐ All Day REMINDER There are no AAPM functions on this date	☐ After 7:30 p.m.	☐ After 5:30 p.m.	☐ After 5:30 p.m.	☐ After 12:30 p.m.

Please submit this form to Rachel Smiroldo

1631 Prince Street, Alexandria VA 22314, (Email) rachel@aapm.org, (Phone) 571-298-1230, (Fax) 571-298-1301

Clear Form Print Form